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## Facility Use Agreement

Agreement Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Organization/Group Name: \_\_\_\_\_  
(Hereinafter referred to as Organization/Group)

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Camp Aura Contact: \_\_\_\_\_

Dates and Times of use: \_\_\_\_\_

Please select any and all of the additional grounds, buildings, equipment, and other facilities you would like provided in addition to the common areas.

- |  |   |
|--|---|
| <input type="checkbox"/> Dining Hall/Kitchen (Seats up to 50 people inside)    | <input type="checkbox"/> Sand Volleyball Court                    |
| <input type="checkbox"/> Open Air Tabernacle                                   | <input type="checkbox"/> Baseball Field                           |
| <input type="checkbox"/> Nautical Lodge*                                       | <input type="checkbox"/> Paintball Field                          |
| <input type="checkbox"/> Wilderness Lodge*                                     | <input type="checkbox"/> Fire Pit**                               |
| <input type="checkbox"/> Block Dorm (Sleeps 45 people, 5 showers, & 2 toilets) | <input type="checkbox"/> 20' x 60' Inflatable Obstacle Course *** |
| <input type="checkbox"/> Wood Dorm (Sleeps 29 people, 3 showers, & 2 toilets)  | <input type="checkbox"/> Inflatable Bounce House ***              |
| <input type="checkbox"/> Screened Cabins (3 cabins, sleeps 12 people each)     | <input type="checkbox"/> Canoes ****                              |
| <input type="checkbox"/> Public Restrooms                                      |   |



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1. Camp Aura will insure that all facilities are in a clean state and in good working order to include toilets, sinks, and showers.
2. The Organization/Group utilizing the facility is responsible for supplying toilet tissue, paper towels and soap.
3. The Organization/Group utilizing the facility is responsible for leaving Camp Aura in a clean state. Camp Aura reserves the right to assess a cleaning/repair surcharge to organizations or groups leaving the facility unclean or in a state of disrepair.
4. The Organization/Group utilizing the facility is responsible for returning all Camp Aura furniture, equipment, etc., to its original placement if moved for any reason. Camp Aura reserves the right to assess a relocation surcharge to the Organization/Group final invoice.
5. Camp Aura will view the facilities used and determine any property damage and excessive cleaning required other than as a result of normal wear and tear. This review will take place upon checkout. A representative from the Organization/Group utilizing the facility must attend the review.
6. All current health and safety standards will be adhered to by the Organization/Group including by way of example but not limited to: lodging facilities, dining facility and food preparation area cleanliness, vehicle parking (providing fire lanes), sanitation and garbage disposal.
7. Pets, of any type, are prohibited from entering Camp Aura buildings. This includes dormitory facilities, lodges and dining hall. Should it be determined that damages or waste has been left by a pet, a \$50.00 charge will be assessed, at the time of checkout review.
8. That there may be hazards associated with specific activities and activity sites which include but are not limited to: variations in terrain, stumps, rocks, forest growth, debris, water, recreational areas and other obstacles and all manner of natural hazards. It is understood that as a result of these dangers and other hazards, there is a potential for property damage, injury or even fatal injury to any and all participants utilizing the facility. The Organization/Group voluntarily desires to participate in such activities being fully aware of the danger and voluntarily assumes all risk of loss, damage or injury.
9. The Organization/Group further waives and releases any and all legal rights that may accrue to our Organization/Group as a result of personal injury, property damage or



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other damage which may be suffered while participating in programs scheduled to take place at Camp Aura.

10. The Organization/Group promises and warrants that it carries liability insurance with a minimum liability occurrence limit of \$1,000,000.00 and also contains a premises medical payments coverage with at least a \$5,000.00 limit. The Organization/Group will provide a certificate of insurance to Camp Aura at least seven days prior to the date upon which the Organization/Group begins to use the above described premises. The certificate of insurance will indicate that the Organization/Group has made Camp Aura an “additional insured” on the Organization/Group’s policy with respect to the use by the Organization/Group of the above described premises.
11. The Organization/Group agrees to hold harmless, indemnify and defend Camp Aura (including Camp Aura’s agents and representatives) from any and all liability for injury or damage including, but not limited to, bodily injury, personal injury, emotional injury, or property damage which may result from any person using the above described premises, its entrances and exits, and surrounding areas, for the Organization/Group’s purposes, regardless of whether such injury or damage results from the negligence of Camp Aura (including Camp Aura’s agents and representatives) or otherwise.
12. Camp Aura is a smoke, drug, and alcohol free campground. Use of these substances is prohibited on campground property at all times.
13. The Organization/Group utilizing the facility agrees to act in a reasonable and safe manner while participating in any programs scheduled at Camp Aura so as not to endanger the lives of any persons or their property and agrees to indemnify Camp Aura for the Organization/Group’s failure to act in such a reasonable manner.
14. Group leaders of the Organization/Group are responsible for the safety and supervision of all group activities. A minimum of two adults should be present at night for any youth group (under the age of 18). For youth groups, we recommend the following supervisory ratios:

<u>Campers Age</u>	<u># Adults</u>	<u>Overnight Campers</u>	<u>Day Campers</u>
4 – 5	2	5	6
6 – 8	2	6	8
9 – 14	2	8	10
15 – 18	2	10	12

15. The Organization/Group agrees to provide Camp Aura with a copy of its Child Abuse Prevention Worker Screening Program if the Organization/Group is using Camp Aura for



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a children, youth or teen activity.

16. Camp Aura does not provide health or emergency care to site, but will assist in obtaining appropriate services or supplies. It is recommended that the Organization/Group provide an adult with CPR and first aid certification from a nationally recognized organization, first aid supplies, and a vehicle for emergency transportation. Group leaders should have complete information for all participants including emergency contact names and numbers, listing of persons with allergies or health conditions, and signed permission to seek emergency treatment.
17. The Organization/Group utilizing the facility has received adequate information and satisfactory explanation of any unfamiliar terms regarding the rules, regulations, and policies governing the operation of Camp Aura and has been provided with the opportunity to ask questions to clarify any information which may be unfamiliar.
18. The representative of the Organization/Group utilizing the facility will see to it that each member of the Organization/Group be familiar with the terms of the Agreement and the General Policies and Procedures.
19. As representative for the Organization/Group utilizing the facility, I am at least 18 years old. I have read the above Agreement and fully understand its contents. In consideration of allowing our Organization/Group to participate in programs provided at Camp Aura, we agree to indemnify and hold harmless Camp Aura, its agents, employees, officers, directors and assigns against any loss from any and all claims, demands or actions made by the Organization/Group or by anyone on behalf of the Organization/Group.
20. The Organization/Group further acknowledges that there are no warranties applicable to the equipment of facilities provided by Camp Aura, whether expressed or implied. There is no warranty of merchantability or fitness for a particular purpose and we are accepting all equipment and facilities "As Is" after having examined the same.
21. That this Agreement shall be interpreted in accordance with the Laws of the State of New Jersey.
22. I have received an estimate of the UTILIZATION FEE and understand that the FINAL FEE will be dependent on the number of people attending the event as given to the Camp Aura representative before the scheduled arrival date.

**FEES & RESERVATION POLICY:**



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**DEPOSIT:** A deposit of **\$600.00** (please make check payable to: CAMP AURA) and a signed FACILITY UTILIZATION AGREEMENT are required to use the CAMP AURA facility. **\$100.00** of this fee will serve as a security deposit against damages or loss to equipment and facilities, **\$500.00** will serve as payment toward electric and propane usage. These monies must be received by the requested date noted on the Facility Utilization Agreement. The remaining balance of this fee will be returned, in the case of an over-payment. Any additional monies due will be billed within 45 days of departure and after inspection of facility. Deposit due no later than 90 days before utilization date.

The contract **MUST BE RETURNED** to Camp Aura no later than **90 DAYS BEFORE UTILIZATION DATE WITH EXPECTED ATTENDANCE NUMBERS.** Liability waivers may be returned the first day of usage.

**FEES:** All campers must be registered through the Organization/Group. Violators will be considered trespassing on private property. Usage Fee is **\$35.00** a week per registered overnight camper and **\$5.00** a day per registered day camper, **DUE AT CHECK-IN OR UPON ARRIVAL.** The Organization/Group is responsible for all utility usage, both propane and electric. Any balance exceeding the **\$500.00** utility deposit, will be billed within 45 days.

**ADDITIONAL FEES:**

\* 20' x 60' Inflatable Obstacle Course requires a **\$600.00**, non-refundable fee, for 1 weeks use and Inflatable Bounce House requires a **\$500.00**, non-refundable fee, for 1 weeks use. A representative from Camp Aura must be present, at all times, when in use. (A Camp Aura representative will be on site a minimum of 4 hours each day of the Facility Utilization Agreement.) At no time should either item be used when the representative is not present. Violation will result in surrender of use and loss of monies paid.

\*\* Nautical Lodge and Wilderness Lodges require an additional **\$50.00** per night fee for each lodge.

\*\*\* Canoe Usage requires an additional fee of **\$10.00** per canoe per day.

\*\*\*\* Fire Pit requires a \$20.00 usage fee.

**Special Note: Organization/Group must provide its own vehicle to transport canoes and campers to and from park/lake area, also note Organization/Group is responsible for any**



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damage to canoes, oars and life vests.

*This agreement will be void if this contract is not returned by the specified date.*

Signature of Representative for Organization/Group:

\_\_\_\_\_

Date

Printed Name of Representative for Organization/Group:

\_\_\_\_\_

Signature of Representative for Camp Aura:

\_\_\_\_\_

Date

Printed Name of Representative for Camp Aura:

\_\_\_\_\_

*All terms and fees herein are subject to annual change.  
Contracts MAY NOT be photocopied for multiple year use.*